Testing Guide
We’re excited you’ll be testing with us at the upcoming Tableau Conference in Las Vegas!

Exam Schedule

When you registered for your exam, you chose a specific day.

You can show up anytime during your selected day to start your exam (with the exception of the Server Certified Professional exam) as long as you allow enough time to finish before the session ends. Test takers will start exams on a first come, first served basis. We don’t anticipate you will need to wait more than a half hour to begin your exam, but be sure to allow yourself plenty of time if you are on a tight schedule.

Please review the schedule below for your exact exam date and times available for you to take your exam.

**Desktop Specialist**

- Tuesday, November 12th | Begin any time between 9:00AM and 3:30PM
- Wednesday, November 13th | Begin any time between 10:30AM and 5:00PM
- Thursday, November 14th | Begin any time between 9:00AM and 3:30PM
- Friday, November 15th | Begin any time between 9:00AM and 2:30PM

**Desktop Certified Associate**

- Tuesday, November 12th | Begin any time between 9:00AM and 2:30PM
- Wednesday, November 13th | Begin any time between 10:30AM and 4:00PM
- Thursday, November 14th | Begin any time between 9:00AM and 2:30PM
- Friday, November 15th | Begin any time between 9:00AM and 1:30PM

**Desktop Certified Professional**

- Tuesday, November 12th | Begin any time between 9:00AM and 1:30PM
- Wednesday, November 13th | Begin any time between 10:30AM and 3:00PM
- Thursday, November 14th | Begin any time between 9:00AM and 1:30PM
- Friday, November 15th | Begin any time between 9:00AM and 1:00PM

**Server Certified Associate**

- Tuesday, November 12th | Begin any time between 9:00AM and 3:00PM
- Wednesday, November 13th | Begin any time between 10:30AM and 4:30PM
- Thursday, November 14th | Begin any time between 9:00AM and 3:00PM
- Friday, November 15th | Begin any time between 9:00AM and 2:00PM

**Server Certified Professional**

- Tuesday, November 12th | Begin at 9:00AM

Additional schedule information can be found on the Conference website here.
Preparation

Training Workshops, Conference Sessions and Hands-On Training are great ways to expand your Tableau knowledge and skill-set. However, these sessions are not designed as exam preparation.

You should feel 99.9% ready for your exam before coming to Conference. You will not be able to reschedule your exam due to lack of preparation. Each exam has an Exam Prep Guide to give you information on the details of the exam, the skills measured and a few sample questions. Guides can be found on our website here.

If you are taking a Certified Professional level exam, you must be an active Qualified Associate on the day you are scheduled to take your exam. If you have not met this required pre-requisite by October 25th, your exam will be cancelled in accordance to the TC19 Cancellation Policy. Qualified Associate exams are available to take online through our exam partner here.

Exam Environment

By choosing to test at Conference, please be aware there may be environmental factors such as noise, variable room temperature, unfamiliar hardware, etc. during your exam. Your exam will be proctored to ensure the testing environment remains fair and compliant. You are expected to adhere to the following:

- All cell phones and smart watches must be off and stored away in your pocket or bag/backpack.
- Your desk must be clear of all unauthorized papers and pens. You cannot write during your exam.
- You cannot talk to yourself or other people in the room.
- You must keep your eyes on your own computer screen.
- You must use the restroom prior to the start of your exam.

Should we observe unauthorized behavior, you will receive a friendly warning or dismissal from your exam.

Next Steps

Review the Exam Preparation Guide.

Guides can be found on our website here.

Confirm what day you are scheduled to take your exam.

Details are available in your registration confirmation email.

Keep an eye out for email communication about your exam.

Information will be sent closer to the beginning of Conference.

Bring your Conference name badge or a government issued photo ID to your exam.

The name on your Conference registration must match the name you use to confirm your exam session with our exam provider. If not, you must present a government issued photo ID with a matching name to take your exam.

Questions?

Before or after Conference: Email certification@tableau.com

During Conference: Visit the Certification Help Desk on Level 3 of the South Convention Center or the Tableau Blueprint booth in Data Village.
FAQ

How many exams am I allowed to take at Conference?
You are allowed to take one exam. If you are attending a Training Workshop on Tuesday, you cannot take your exam on that day.

Can I switch my exam day?
Yes, if there is availability in the day you wish to transfer to. Contact our Conference Operations team at tcc-ops@tableau.com to request a change or visit Attendee Services onsite at Conference.

Do I have to be testing the whole day?
These are open sessions, so you don’t have to hang out with us the whole day – with the exception of those taking the Server Certified Professional exam (it begins at 9AM on Tuesday). See Exam Schedule for more details.

When will I receive my exam results?
For Certified Associate level exams, you will receive results via email within 24 hours after completing your exam. For Certified Professional level exams, you will receive your results via email within four weeks after Conference.

Can I take the Certified Professional level exam without being an active Certified Associate?
No. Each exam focuses on testing a different set of skills, which is why one is a required prerequisite of the other.

Do I need to bring a computer?
No. We will provide a computer for you to take your exam on.

What version of Tableau will I be tested on?
Check what version we are offering exams on here.

What Conference Sessions should I attend to prepare for my exam?
While the sessions are full of helpful and exciting information, they are not designed as exam preparation. You should feel comfortable with the skills outlined in the Exam Preparation Guide before coming to Conference.

Can I use resources during the exam?
You are allowed to utilize online, public resources such as Tableau Online Help. You are not allowed access to private websites or communication sites like email or chat.

Do you have any additional sample questions outside what is in the Exam Preparation Guide?
The only sample questions are those found in the Exam Prep Guides. They are intended to give you an idea of the types of questions in the exam; not to test product knowledge.

I haven’t had enough time to prepare. Can I take my exam online after Conference?
No. Conference exams are non-transferable to online exams. Online exams are not available to take at Conference either.

Will there be food available?
There will be snacks available outside the testing room.

Will there be shuttle services to and from hotels?
Yes. You can find more information here.