On-site Training Course Offerings

Learn from Tableau expert trainers and choose the content and timing that suits your organization’s needs, without having to deal with travel or time away. On-site courses accommodate up to 15 students (unless otherwise noted), with several also offered in a virtual classroom environment.

Desktop I: Fundamentals
Learn core Desktop skills in this introductory class. You'll gain a thorough introduction to data analysis and visual design in Tableau, and learn how to build views and interactive dashboards. Available in-person and virtually. [Full course description](#)

Desktop II: Intermediate
Structured for those who have a solid foundation with Tableau, this course will help you take it to the next level. Available in-person and virtually. [Full course description](#)

Desktop III: Advanced
You'll learn advanced chart techniques for creating innovative analysis and dashboards. Available in-person. [Full course description](#)

Desktop I & II: Accelerated
A three day course consolidates Fundamentals and Intermediate courses. Offered onsite, this course is best for companies with people ready to challenge themselves to become data rockstars quickly. Available in-person. [Full course description](#)

Prep I
Learn the ins-and-outs of Tableau Prep to combine, shape and clean your data. Available in-person and virtually. [Full course description](#)

Visual Analytics
You'll learn how to connect the science of data visualization with the principles of visual best practices. Available in-person and virtually. [Full course description](#)

Server Administration
Learn about Tableau Server usage, administration, embedding content into third-party allocations, security topics, and data/row-level security. Available in-person and virtually. [Full course description](#)

Server Architecture
Designed for those deploying enterprise installations of Tableau Server, we'll dig deep into all aspects of the product. Available in-person and virtually. [Full course description](#)

Web Authoring
Create vizzes and make edits from within Tableau Server and Tableau Online. No Tableau Desktop needed. Available in-person. [Full course description](#)

Custom Data Workshop
A one-day course which allows students to work from their own data. It allows attendees to first learn the product using standard training samples and then to apply the concepts to their own data. This offering is only delivered in combination with other courses. Available in-person.
On-site Training FAQ

How do I book on-site training?
If you are interested in booking on-site training, review the course offerings and then contact your Tableau account representative to help you determine what option may be best for you.

What is the benefit of on-site training versus public training?
Both on-site and public training are viable options for learning to use Tableau. If you have a large group of people requiring training at the same time, you may find that you can save time and money by having a Tableau trainer come to your office.

Is on-site training available globally?
Tableau is developing a network of trainers. Contact your account representative to determine whether we are able to deliver on-site training in your area. Training prices may vary internationally.

Can I customize on-site training?
The Tableau training team has put considerable effort into determining the most effective way to learn Tableau. The curriculum walks you through activities that will help you learn and understand the important concepts within Tableau. As a result, we find it is best not to veer too far off the path of our training best practices.

How many students can be in a class?
Classes are interactive, with many hands-on activities and a forum to ask questions. We find that 8–12 is an ideal number of students in a class in order to ensure each student gets focused time with the instructor. We allow a maximum of 15 students per class (unless otherwise noted).

Can the training be modified to be based on our data?
We have found that students learn the concepts of Tableau better if they are abstracted from data they are close to. The sample data and activities provided in each class are built to ensure that the important concepts of Tableau are well understood. Working from your own data tends to sideline teaching into data issues.

For those that want the opportunity to work from their own data, we offer our Custom Data Workshop. This one-day offering can be added to any other on-site packages to allow students to learn the product using standard training samples and then to apply the concepts to their own data in a following workshop. This is a training add-on, and is not delivered on its own.

What are the requirements for hosting an on-site training class?
To host a Tableau training on-site you will need a classroom with a projector and white boards, one PC per student with Tableau installed, and internet access available on each machine. The expectation is that the classroom and PC will be set up prior to the arrival of the instructor. Upon booking on-site training, we will provide you a detailed setup checklist.

What materials are provided?
Tableau will provide all of the materials required for the training class, including one training manual and USB drive per student. The training manual provides a handy take away reference for the student. The USB drive includes copies of all of the completed activities, plus many sample workbooks and documents that the student can reference after the class.

Can we hold a class with some virtual attendees and some in-person?
Unfortunately, no. On-site courses must be delivered entirely in-person or entirely virtually as we don’t have curriculum designed for mixing virtual and in-person in a single offering.

The virtual classes are shorter in duration than in-person classes and spread across five days to allow for the differences in learning remotely vs. in person. Adding individuals to an in-person class is not an ideal learning environment for the remote attendees.